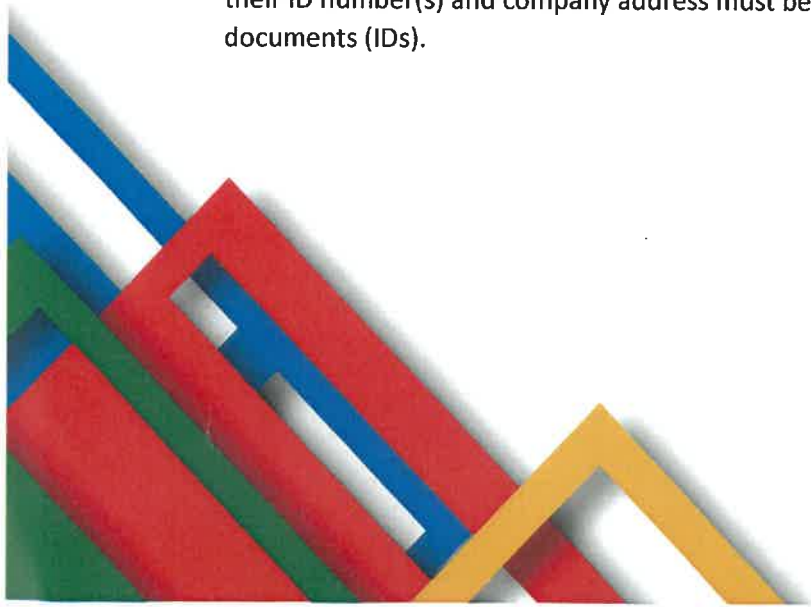




## Bidding Conditions

**Prospective bidders are strongly advised to read and understand the following conditions for them to be eligible to bid for supply and delivery of goods or rendering of services required by the Municipality:**

1. Bidder must ensure that they are registered on central supplier database (CSD). Bidder must attach their most recent CSD report or otherwise provide, in their quotation, a number starting with "MAAA". Bids from bidders who are not registered on the CSD will not be considered.
2. A bidder's bid will be rejected if any municipal rates and taxes or municipal service charges owed by the bidder or any of its directors to the municipality or municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months. In addition, for purposes of bidding-
  - No lease agreements from bidders will be considered/ accepted.
  - No proof of residence by a councillor will be considered/ accepted.
  - A bidder who purposefully bids using someone else residential address to conceal that they are in arrears with their own municipal account will risk their bids not being considered.
  - A bidder operating or residing outside of the urban area, where no municipal accounts are not charged, must approach the local municipality offices, and request to be provided with a Municipal Services Clearance Certificate. This must be submitted with other bid documents.
3. Copy of company registration certificate showing a name(s) of an active member(s)/ director(s), their ID number(s) and company address must be submitted with copies of their identity documents (IDs).



4. Where a recommended bidder is not tax compliant, the bidder will be notified of their non-compliant tax status and the bidder will be requested to submit to the municipality, within 7 working days, written proof from SARS of their compliance status or proof from SARS that they have arranged to meet their outstanding tax obligations. The bid shall be rejected if a bidder fails to provide proof of tax compliance status within the specified timeframe.
5. Prospective bidders possessing proof of CIDB gradings, SETA accreditation letters, SAQA accreditation letters, and so on in their names, may bid if proof of such documents is required. In addition, fronting (using another person's information for own benefit) will in no way be tolerated.
6. A bidder whose documents show multiple residential addresses may risk losing points especially if such addresses fall outside the area of Thabo Mofutsanyana District Municipality.
7. Prices quoted must be valid for at least 30 (thirty) days from the date of offer; must be firm and clearly indicate whether they are VAT inclusive or VAT exclusive. Should the bidder not be VAT registered, quoted prices must not include VAT.
8. A bidder must indicate the period of delivery, on their quotation, which should be regarded as binding if they win the award.
9. A bidder must ensure that copies of documents to be submitted for the purpose of bidding are clearly visible, readable, and checked for validity periods as some documents have expiry dates.
10. Bids may only be submitted on the bid documentation provided by the municipality. These documents are distinct by the Municipality logo on them. Take cognisance that the Municipality uses the MBD4 forms by which bidders are expected to declare their interest.
11. Prospective bidders are discouraged to obtain preference point systems, and evaluation criteria including specific goals from other organs of state and use them to bid for projects at this Municipality. That information will not be considered as it has no relevance to this Municipality.
12. Should it transpire that false/ misleading information is being provided, a bid will not be considered.

**Prospective bidders must adhere to the conditions mentioned as the bid documents will primarily be evaluated based thereon.**



Me TPM Leberwa  
Municipal Manager